



GARMENT RETURN/EXCHANGE FORM
ALL RETURNS MUST HAVE AN R.A NUMBER

R.A.#.....

Please complete all sections to ensure prompt processing.

EMPLOYEE DETAILS

First Name: Surname: Date returned: Branch Name: Address: Direct Phone Number: () Original Invoice #: Date of invoice:

GARMENT/S RETURNED

	<i>Style Code</i>	<i>Garment Description</i>	<i>Colour</i>	<i>Size</i>	<i>Qty</i>	<i>Price</i>
<i>1</i>						
<i>2</i>						
<i>3</i>						

REASON FOR RETURN

- Not required (19)*
 Size Exchange
 Style Exchange (71)
 Incorrect Despatch (35)
 Faulty Garment (53)
 Other (Please specify).....

GARMENT(S) RE-ORDER*

	<i>Style Code</i>	<i>Garment Description</i>	<i>Colour</i>	<i>Size</i>	<i>Qty</i>	<i>Price</i>
<i>1</i>						
<i>2</i>						
<i>3</i>						

- Re-Order garment/s MUST be like for like (Eg. Return a shirt reorder a shirt)

New Garments will only be accepted for return within 21 days of original despatch.

THIS COMPLETED FORM MUST ACCOMPANY YOUR RETURNED GARMENTS

Bisley Corporate Returns Department 6 INTERCHANGE DRIVE, EASTERN CREEK NSW 2766 PLEASE CALL BISLEY CUSTOMER SERVICE FOR ASSISTANCE ON Australia 1300 722 303 New Zealand 0800 247 539
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